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## APPLICATION FORM

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant** | | | |
| *Name of applicant/organisation* | |  | |
| *Names and positions of experts, experience in the selected topic* | | 1.  2.  3. | |
| *Primary contact person* | |  | |
| *Primary contact address* | |  | |
| *Email address* | |  | |
| *Primary telephone* | |  | |
| **Hosting institution[[1]](#footnote-1)** | | | |
| *Name of hosting institution/organisation* | |  | |
| *Primary contact person* | |  | |
| *Primary contact address* | |  | |
| *Email address* | |  | |
| *Primary telephone* | |  | |
| **Topic of the visit[[2]](#footnote-2)** | | | |
|  | | | |
| **Justification for selecting the hosting institution[[3]](#footnote-3)** | | | |
|  | | | |
| **Agenda[[4]](#footnote-4)** | | | |
|  | | | |
| **Travel details** | | | |
| *Departure place* | | |  |
| *Destination place* | | |  |
| [[5]](#footnote-5) | *By international flight* | |  |
|  | *By train/bus/ferry* | |  |
|  | *By car* | |  |
| **Preferred date** | | | |
|  | | | |

1. Free-format written consent of hosting institution shall be submitted as well. [↑](#footnote-ref-1)
2. Please describe the background and rationale of the selected topic. What skills and knowledge you would like to learn and how will it contribute to your organization/country? [↑](#footnote-ref-2)
3. Please describe a professional reason why you would like to visit the indicated hosting authority and what are your expectations to learn from it. [↑](#footnote-ref-3)
4. Please indicate agenda for 2 full business days. [↑](#footnote-ref-4)
5. Please select the mean of travel. [↑](#footnote-ref-5)